



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

12 JAN 25 A7:57

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Health
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Continue with evaluation and monitoring activities already developed as the existing evaluation contractor. Continue to act as liaison between Kauai and Maui projects and the National Leadership team at the CDC. Finalize evaluation of the project using the existing plan measuring effectiveness toward meeting the goals specified in the Community Action Plan (CAP) and report outcomes to the state.

2. Vendor/Contractor/Service Provider:

Parametrix Group LLC

3. Amount of Request:

\$ ~~\$12,000.00~~ *0* *DA 4/6/12*

4. Term of Contract From: 3/19/2012 To: 10/18/2012

5. Prior SPO-007, Procurement Exemption (PE): N/A

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

The Department of Health is seeking this exemption so that we may continue with the present contractor through the recently extended grant period. The Communities Putting Prevention to Work (CPPW) was awarded by the CDC for a fixed term of 3/19/2010 to 3/18/2012. The Department conducted a Competitive Sealed Proposal via the Hawaii Electronic Procurement System (HEPS) that was available at that time for ARRA funded projects. The contract was awarded to Parametrix Group LLC in the amount of \$120,000 for evaluation services for the initial grant term. On 12/23/2011, the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention (CDC) revised the grant award extending the project period from 3/19/2010 to 10/18/2012. This is a "no cost extension" as the original award amount remains the same. Funding of the continuation of this contract will come from cost savings elsewhere in the project. Since the Contractor was competitively selected and has developed the evaluation plans and relationships with the funder and with the contractors, it would be inefficient at this time to attempt to procure a different contractor to finish the project.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

The present contractor was selected by Competitive Sealed Proposal via the HEPS system as was available at that time for ARRA funded projects. This exemption, if granted, would allow us to continue the same contractor to the newly revised project period with an addition of \$12,000 to the contract. At the time of the initial award the CDC stated that there would not be any extensions to the CPPW grants. Had we known at the time of the HEPS procurement that an extension would be forthcoming we would have included extension provisions in the original RFP.

8. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) completed mandatory training; and 2) who may contact for follow up inquiry, if any.
(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Sharon Abe	DOH	586-4550	sharon.abe@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*


Department Head Signature

1/23/12
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 1/25/2012

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is for the period 03/19/12 to 10/18/12 with the understanding that the scope of work will remain the same as in the original RFP solicitation P2010000004. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor must be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved ☐ Disapproved ☐ No Action Required


Chief Procurement Officer Signature 2/3/2012
Date